

## **Next Chapter newsletter – Privacy Notice**

Calderdale Council is registered with the Information Commissioners Office (ICO) under the provisions of the Data Protection Act 2018. The Council takes its responsibilities under the Act very seriously.

The information provided by you is collected purely for the purposes of providing you with related news and events related to The Next Chapter. We will share and store your information with our communications campaign service, Mailchimp, which is used to send news to you and track your interactions with our newsletters.

Sharing your information with us constitutes explicit consent from you for us to process your data for The Next Chapter news. You may withdraw this consent at any time by writing to [thenextchapter@calderdale.gov.uk](mailto:thenextchapter@calderdale.gov.uk).

In addition you have the right to see what information is held about you, to have inaccurate information corrected, to have information removed from our system unless we are required by law or a statutory purpose to keep it and the right to complain to the Data Protection Officer if you feel that your data has not been handled in accordance with the law. We will not share your information without your consent.

The Council's Data Protection Officer is Tracie Robinson and can be contacted at [information\\_management@calderdale.gov.uk](mailto:information_management@calderdale.gov.uk).

Your name, contact details and eligibility are recorded electronically on our system to maintain up to date records. This information will be kept for a maximum of three years or until such time as the data is reviewed by us or removed at your request.